



## Team Operations

SEPT/OCT	NOV-JAN	FEB/MARCH
<ul style="list-style-type: none"><li>• Introduction email to parents</li><li>• Attend mandatory meetings</li><li>• Look for tournaments</li><li>• First parent meeting</li><li>• Complete team bank account forms</li><li>• Pick up equipment from the Association</li><li>• Submit initial budget</li><li>• Team Pictures</li><li>• First team building event</li></ul>	<ul style="list-style-type: none"><li>• Complete HCR with FSMH GM</li><li>• Check TeamSnap schedule against league games and practice ice</li><li>• Plan mid-season team event</li><li>• Schedule any Additional ice (subject to budget)</li><li>• Schedule dryland (subject to budget)</li><li>• Watch for Minor Hockey Week communications</li><li>• Send in mid-season budget</li></ul>	<ul style="list-style-type: none"><li>• Watch for playoff and provincials' communication</li><li>• Association equipment return dates</li><li>• Arrange name bar removal and jersey cleaning before return</li><li>• Team wrap-up event</li><li>• March: begin closeout of bank account and send in final budget.</li></ul>

