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1. EXECUTIVE POWERS AND DUTIES

The FSMH Executive may consist of up to 15 elected members consisting of:

- President (Administration Committee)
- FSMH Vice President (Administration Committee)
- RAC Vice President (Administration Committee)
- Public Relations Director
- U18 Director
- U15 Director
- U13 Director
- U11 Director
- U9 Director
- U7 Director
- Female Director
- 1st Elite Director
- 2nd Elite Director
- 1st Equipment Director
- 2nd Equipment Director

The board of directors may vote to add on or combine positions based on the needs of the minor hockey association.

1. The Executive can nominate Coordinators or Members at large to assist in fulfilling the duties of FSMH. They will not have voting rights and will report to the President. The Executive may employ a Sports Coordinator to carry out the duties of FSMH.
2. FSMH shall ensure that the business and affairs of FSMH are conducted in accordance with the FSMH Policies and Procedures Manual. In general, the Executive supports a position of open access to FSMSA members and shall give full consideration to the affairs brought to its attention by any member.
3. Should any discrepancies or gaps exist in the FSMH Policies and Procedures, then Hockey Alberta Bylaws and Regulations will become the governing document.
4. The Executive shall:
 - a. Determine the general policies with respect to the organization, administration, and operation of FSMH at all levels.



- b. Support the development of players, coaches, referees, and officials.
- c. Consider questions brought in written form before it with due consideration of the opinions of the petitioner.
- d. Have the power to fill by nomination and election by a majority, at any regularly scheduled Executive meeting, any office of vacancy which may occur between annual meetings or as a result of the failure of an annual meeting to elect a full slate. These positions become up for election following the Election Procedure in Policy when they come due.
- e. Have the power to suspend or discipline any player, team official, league representative, team follower, parent, Executive member, or FSMSA member for conduct in contravention of FSMSA/FSMH Policies and Procedures, as well as those of Hockey Canada, Hockey Alberta, and league associations which govern rules of play.
- f. Elect executive members from the general membership at the Annual General Meeting. Members of the Executive shall hold office until their successors are duly elected, or re-elected.
- g. Have the power to rescind, alter or add to its Policies and Procedures Manual at routine or special meetings. Such a resolution must be passed by a majority of not less than 2/3 (two-thirds) of the FSMH Executive present, and adequate notice must be provided by the President prior to the meeting.

2. Board Eligibility

All board members must be a member in good standing with Fort Saskatchewan Minor Hockey. This would mean that all board members must have at least one registered child in Fort Saskatchewan Minor Hockey for the upcoming season to hold a spot on the Fort Saskatchewan Minor Hockey board of directors. As well, board members may not hold a leadership position in any hockey team/association/league that would represent a conflict of interest with Fort Saskatchewan Minor Hockey without approval from the Fort Saskatchewan Minor Hockey board of directors.

3. Resignation of an Executive Member

Members of the Executive may resign their position by providing the President with written notice of their resignation. The effective date of the resignation shall be 30 days after the President receives the resignation so that the Executive will have an opportunity to elect a replacement.



4. Removal of an Executive Member

- 4.1. A member of the Executive Board shall be relieved of their duties and removed as a member of the Executive Board upon a 75% majority vote of the Executive on the basis that the Executive member is doing an unsatisfactory job or bringing FSMH into disrepute.
- 4.2. All eligible voting members must cast a vote, either in person or by email, to remove a member from the executive board for cause.

5. General Manager of Operations

The General Manager (GM) is the key management leader of the Fort Saskatchewan Minor Hockey (FSMH) Program. The General Manager is responsible for overseeing the administration, programs, and strategic plan of the organization and reports directly to the Board President with support from both VP's when directed.

6. Player/Goalie/Coach Development Coordinator

Reporting to the Development Committee, FSMH shall hire Development Coordinators (contractors) who will be responsible to take on the roles of Player Development, Goalie Development, and Coach Development. These positions will not form a part of the board.

7. Membership

- 7.1. To hold membership in the FSMH, one must be in good standing with both FSMSA and FSMH.
- 7.2. According to FSMSA Bylaws, membership in the FSMSA is automatic for all participants and their parents or legal guardian of any Minor Sports program under the umbrella of the FSMSA or when providing a support role for FSMSA or a Minor Sports program under the umbrella of FSMSA.
- 7.3. Membership is open to all residents of Alberta who have registered and paid all fees associated with an individual to participate in any of the Minor Sports programs under the umbrella of FSMSA.
- 7.4. Members of FSMSA include all participants, their parents and/or legal guardian, FSMSA Board members, Minor Sports program executive members, coaches, officials, referees, and any other volunteer or administrator providing services for FSMSA or a Minor Sports program under the umbrella of FSMSA.

8. Definition of a Member in Good Standing:

Member in good standing means any hockey family who has fulfilled the requirements for membership (mainly timely payment of fees) and who has not voluntarily withdrawn nor been expelled or suspended by Fort Saskatchewan Minor Hockey. Any hockey family who has not paid



fees as agreed or is considered expelled or suspended by Fort Saskatchewan Minor Hockey would not receive the benefits of membership including participating in any and all team activities and would not receive applicable voting privileges during the annual general meeting.