



## Emergency Action Plan

Fort Saskatchewan Minor Hockey is implementing an Emergency Action Plan to ensure coaches, players and parents are prepared in the event of an injury. The Emergency Action Plan is designed for teams in Fort Saskatchewan to follow, it must be established by each team at the beginning of the year and followed to ensure effective and timely care in the event of an injury.

Three people, and alternates, must be identified, as they will have defined roles to follow in the event of an injury.

### Person in Charge:

This is the most qualified person available with training in First Aid and the Safety Program. The Person in Charge takes control of the emergency situation and assesses the injury status of the player (emergency or not). If it is established that the next level of care is needed the Person in Charge shall signal the Call Person to react. The Person in Charge will continue with First Aid until Ambulance Team arrives. When the season begins the Person in Charge should make themselves aware of qualified medical people that may be associated with the team, such as doctors, nurses or paramedics.

### The Call Person:

Needs to know the location of the emergency phone or has a phone at his/her disposal, with preference given to a landline. This will ensure that there is no delay in response due to a rerouting of the call. The Call Person will dial 911 when signaled by the Person in Charge. They must know the address and directions, as well as the best route in and out of the arena. When making the call the Call Person should also give details to the dispatcher as to the mechanics of the injury, as an example: "A \_\_\_ year old player slid into the boards headfirst". After the call has been made and the Ambulance Team is on their way, please signal to the Person in Charge that the call has been completed.

Note: Be aware that the dispatcher is most likely located in Sherwood Park, so be specific in where the arena is located.

### Control Person:

The Control Person is responsible for controlling the crowd and participants to ensure that the Emergency Action Plan can be executed effectively. This includes ensuring that the parents or guardians are aware of the situation and what is occurring and that the procedures of the Emergency Action Plan have been put into motion. Try to ensure that parents or guardians do not attempt to go on the ice as they can lead to another injury and/or impeding the Person in Charge's ability to effectively deal with the situation. This Control Person shall also ensure that the arena staff, officials and opponents are aware of the Emergency Action Plan. If the player can safely be moved the Control Person should make a room available to continue First Aid. The Control Person will also ensure that the Ambulance Team are met at the arena entrance, and brought to the injured player using the most convenient route.

All positions should continue assisting where needed until the situation has been resolved, remembering to do a follow-up.